

## Rural Route Interim Evaluation Worksheet

Post Office \_\_\_\_\_ Zip \_\_\_\_\_ Route Number \_\_\_\_\_

1. Present evaluation from latest PS Form 4241A \_\_\_\_\_ :

2. A. Enter mileage from the last mail count (PS Form 4241A)  
or last interim adjustment whichever is later \_\_\_\_\_

B. Enter present route mileage \_\_\_\_\_

C. Difference (+ or -) \_\_\_\_\_ x 12 = \_\_\_\_\_

3. A. Number of regular boxes at last mail count  
or last interim adjustment whichever is later \_\_\_\_\_

B. Present number of regular boxes \_\_\_\_\_

C. Difference (+ or -) \_\_\_\_\_ x 2 (Non-L) = \_\_\_\_\_

\_\_\_\_\_ x 1.82 (L) = \_\_\_\_\_

4. A. Number of central boxes at last mail count  
or last interim adjustment whichever is later \_\_\_\_\_

B. Present number of central boxes \_\_\_\_\_

C. Difference (+ or -) \_\_\_\_\_ x 1 = \_\_\_\_\_

5. Total new boxes (regular and central) \_\_\_\_\_ x Box Factor = \_\_\_\_\_

6. Total of lines 2C, 3C, 4C & 5 (+ or -) = \_\_\_\_\_

*Note: When the number of minutes on this line is 60 or more (+ or -),  
the route qualifies for an interim adjustment.*

7. Conversion of hours and minutes (line 6 divided by 60) = \_\_\_\_\_ :

*Note: Remember to convert the number to the right of the decimal  
from hundreds to minutes with a conversion chart.*

8. New evaluation (total of lines 1 & 7) = \_\_\_\_\_ :

Under the provisions of Article 9.2.C.10.a, I qualify for an interim adjustment. Please process the necessary paperwork with an effective date of the beginning of the next pay period.

Signature of Carrier \_\_\_\_\_ Date \_\_\_\_\_

I agree to use sufficient annual leave during the guarantee period to assure that I will not exceed 2080 work hours.

I am requesting the \_\_\_\_\_ High Option, \_\_\_\_\_ Low Option, if eligible.

Signature of Carrier \_\_\_\_\_ Date \_\_\_\_\_